

RESOLUTION NO. 2025 - 40  
PROSECUTOR'S OFFICE  
VAST

**Budget Adjustment –Unanticipated Revenues for VAST**

**WHEREAS**, Idaho Code Section 31-1605 provides that the Board of County Commissioners may adjust the budget as adopted to reflect the receipt of unscheduled revenue, grants, or donations from federal, state or local governments or private sources, so long as there shall be no increase in anticipated property taxes; and

**WHEREAS**, Bonner County, Idaho, through the LillyBrooke Family Justice Center (LBFJC), is committed to supporting victims of child abuse and sexual assault through a coordinated community response; and

**WHEREAS**, the Governor's Task Force on Children at Risk grant provides funding for programs that enhance the investigation and prosecution of child abuse cases; and

**WHEREAS**, securing the \$4,475 grant is essential to sending key staff from LBFJC and the Bonner County Multidisciplinary team (MDT) to the Dallas Crimes Against Children Conference, which will enhance their skills and knowledge in forensic interviewing, victim advocacy, and best practices for child abuse investigations; and

**WHEREAS**, the County has reviewed the proposed project and determined that attending the Dallas Crimes Against Children Conference will significantly improve services for victims of child abuse in Bonner County.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of County Commissioners of Bonner County approves the submission of the Governor's Task Force on Children at Risk grant application for \$4,475 to support attendance at the Dallas Crimes Against Children Conference.

**BE IT FURTHER RESOLVED**, that the Board authorizes to submit the grants funds of \$4,475 and take all necessary actions to implement the project.

8<sup>th</sup> **Adopted** as a Resolution of the Board of Commissioners of Bonner County, Idaho on the July day of July, 2025.

**BOARD OF BONNER COUNTY COMMISSIONERS**

\_\_\_\_\_  
Asia Williams, Chairman

Ron Korn  
Ron Korn, Commissioner

Brian Domke  
Brian Domke, Commissioner

**ATTEST:** Michael Rosedale

By Anna Schaeffer  
Deputy Clerk



Dallas  
Children's  
Advocacy  
Center™

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# 37th Annual Crimes Against Children Conference

[REGISTER NOW](#)



# Join us in Dallas, TX August 3-7, 2025 for the 37th Annual Crimes Against Children Conference.



## Attend

Join over 5,500 professionals involved in the investigation, prosecution, and healing of crimes against children to network and receive training on some of the most important issues faced in this line of work.



## Exhibit

If your organization is interested in the health and safety of children this premier, internationally recognized conference is a must for your marketing dollars.



## Sponsor

If your organization is interested in marketing to or training law enforcement and other professionals involved in protecting and serving children your participation in this premier internationally recognized event is a MUST.





## About the Conference

Internationally recognized, the Crimes Against Children Conference is the largest conference of its kind, providing practical and interactive instruction to those fighting crimes against children and helping children heal. There were more than 5,000 professionals from around the world in attendance in 2024!

The conference is presented annually by the Dallas Children's Advocacy Center. The conference is conducted to provide training to those employed by government or nonprofit agencies in the fields of law enforcement, child protective services, social work, children's advocacy, therapy, and medicine who work directly with child victims of crime.



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Nadine McDonald  
Boise

**Vice Chair:**  
Jennifer Tachell  
Middleton

**Members:**

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Twin Falls

Andie Blackwood  
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Anthony Henry  
Boise

Susan Nalley  
Blackfoot

Jill Robertson  
Inkom

Shiela Frietas-Sturgeon  
Meridian

Joshua Wickard  
Boise

Hon Brent Ferguson  
Boise

Trevor Sparrow  
Boise

June 12, 2025

Alison Fox  
227 South First Ave  
Sandpoint, ID 83864

Re: Grant Request- CYCLE 1-2025

Dear Alison:

We are pleased to inform you that the CARTF Board has approved to fund your Cycle 1-2025 grant request not to exceed \$4475.00. CARTF is granting your funds to be used for the proposed registration of 5 members to attend the Dallas Crimes Against Children conference. All unused grant funds shall be returned to the State of Idaho, Department of Health and Welfare, by the applicant, no later than thirty (30) days of the receipt of the equipment or training.

A check will be issued payable to LillyBrooke Family Justice Center by July 15, 2025. A mid-term report will be due September 15, 2025, and a final project report will be due by January 31, 2026. The report template can be found at [www.idcartf.org/grants](http://www.idcartf.org/grants). These reports should be emailed to Mindy Peper at [idcartf@gmail.com](mailto:idcartf@gmail.com).

Thank you,

Mindy Peper  
Administrative Support, CARTF  
[IDCARTF@gmail.com](mailto:IDCARTF@gmail.com)



# The Governor's Task Force on Children at Risk

## Grant Application

**Name of Agency or Organization:** Bonner County Prosecutors Office and LillyBrooke Family Justice Center

**Contact Name:** Alison Fox

**Email:** [alison.fox@bonnercoid.gov](mailto:alison.fox@bonnercoid.gov); [lillybrooke@bonnercoid.gov](mailto:lillybrooke@bonnercoid.gov)

**Requested Amount:** \$5000.00

**Date:** 03/14/2025

**Cycle 1:**  X  **Cycle 2**       

**[www.IDCARTF.org](http://www.IDCARTF.org)**

**[idcartf@gmail.com](mailto:idcartf@gmail.com)**

**Grant Program Information:**

Cycle One runs February 1-January 31

Cycle Two runs August 1-July 31

***Grant Purpose:***

The purpose is to improve the quality of investigative, administrative, and judicial handling of child abuse and neglect cases, particularly child sexual abuse and exploitation throughout the state.

***Funding Priorities:***

Preference will be given to applicant projects and funding requests that meet one or more of the following strategic goals:

- The handling of child abuse and neglect cases, particularly cases of child sexual abuse and exploitation
- The handling of cases of suspected child abuse or neglect related fatalities; and
- The investigation and prosecution of cases of child abuse and neglect, particularly child sexual abuse and exploitation
- The handling of cases involving children with disabilities or serious health-related problems who are victims of abuse or neglect
- The formation, improvement, strengthening, and/or training of county multidisciplinary teams and members

***Who is eligible?***

- Programs must be located in Idaho or provide services to residents of Idaho.
- Grants are available to serve local prosecutors and multidisciplinary teams (MDT) throughout the state. This includes prosecutors, law enforcement, Department of Health and Welfare child protection staff, representatives from the Guardian ad Litem program, juvenile and adult probation, medical personnel, school officials, and any other persons deemed beneficial because of their roles in cases concerning child abuse and neglect.
- Programs must have an Employer Identification Number (EIN) and an identified fiscal agent.
- **Projects or programs that focus solely on prevention are not eligible for funding under this grant. However, programs that include investigative, assessment, prosecutorial, or intake-related activities—even if they also involve prevention efforts—may be eligible. Additionally, collaborations with prevention-focused organizations are encouraged, as long as the primary focus of the proposed project aligns with the allowable funding areas. For further clarification regarding project eligibility, please contact the CARTF coordinator.**

***Amount and Frequency:***

- Between \$1,000 and \$5,000 per CARTF grant cycle
- A fiscal organization cannot exceed \$9,999 in CARTF grant awards within a 4-year timespan



**Timeline: Cycle 1**

February 1	Annual Application Available
April 5	Applications due to CARTF
May	Award Decisions
June	Award Letters Distributed
July 15	Grants Funded
September 15	Mid-Project Use of Funds Report or Exception Letter
January 15	Funds Liquidated
January 31	Project Period Ends/ Final Report Due

**Timeline: Cycle 2**

August 1	Annual Application Available
September 23	Applications due to CARTF
November	Award Decisions
December	Award Letters Distributed
January 15	Grants Funded
March 15	Mid-Project Use of Funds Report or Exception Letter
July 15	Funds Liquidated
July 31	Project Period Ends/ Final Report Due

**How To Apply:**

- Send one electronic copy of application to Mindy Peper at [idcartf@gmail.com](mailto:idcartf@gmail.com) by 5 p.m. on April 5 for Cycle One or September 23 for Cycle Two

**Evaluation:**

Applications will receive a technical review by the CARTF administrative support prior to scoring by the grant subcommittee. All scored grants will be forwarded to CARTF for final evaluation and award determination.



**CARTF Annual Grant Application**

**Due: Cycle One- April 5 and Cycle Two- September 23**

**Grant Award Range: \$1,000 - \$5,000**

**Name of Applicant Organization:** LillyBrooke Family Justice Center and the Bonner County Prosecutor's Office

**Address:** 227 South First Ave

**City:** Sandpoint **State:** ID **Zip:** 83864

**Website URL (address), if available:** lillybrookefjc.org or https://www.bonnercountyyid.gov/Prosecutor

**Phone:** 208-263-6714 or 208-265-3586 **Fax:** n/a **E-mail:** lillybrooke@bonnercoid.gov

**Federal Employer Identification Number (EIN):** 82-6000285

**DUNS number (if applicable):** n/a

**Project Title:** Bonner County MDT Dallas Crimes Against Children Conference 2025

**Program Contact Person/Phone:** Peggy Sherbon / Alison Fox 208-263-6714 or 208-265-3586

**Fiscal Agent Contact Person/Phone:** Bonner County Treasurer 208-265-1433

**Have you received CARTF grant funding in the past 5 years? If so, date and amount:** Fall 2019, \$5000.00

Official Authorized to Sign Grant Application- **THIS MUST BE SIGNED BY YOUR AGENCY LEAD BEFORE SUBMITTING**

**By signing this you agree to the guidelines and reporting requirements set forth by CARTF upon funding.**

**Name and Title:** Peggy Sherbon, MPA. Director of LillyBrooke Family Justice Center

**Address:** 227 South First Ave

**City, State, Zip:** Sandpoint, ID 83864

**Phone:** 208-263-6714 **Fax:**                      **E-mail:** peggy.sherbon@bonnercoid.gov

**Authorized Signature:**  **Date:** 03/14/2025

## Applicant Information

**1. Briefly describe the purpose of the applicant's organization and the applicant's experience in identifying, investigating, and/or prosecuting child abuse and neglect or the handling of child maltreatment cases.**

The Bonner County Prosecutors office serves the public and law enforcement agencies by prosecuting criminal cases through aggressive, fair, and timely prosecution of crimes while offering dignity, respect, and support to crime victims through LillyBrooke Family Justice Center (LBFJC). LBFJC provides free services for victims of child abuse, sexual assault, human trafficking, elder abuse and domestic violence through an extensive collaboration with law enforcement, legal services, and partner social service agencies, all located at one secure, comfortable location, where victims can get all the services, they need to safely escape abuse. LillyBrooke is a division of the prosecutor's office where we collaborate in investigating and prosecuting child abuse cases. Our multidisciplinary team (MDT) consists of many organizations within Bonner County who work together toward a common goal while maintaining their own distinct expertise. Each member contributes their specialized knowledge to address complex problems or provide comprehensive solutions for child abuse cases.

Peggy Sherbon has dedicated 19 years to the Bonner County Prosecutor's Office Victims Unit, specializing in domestic violence, sexual assault, and child abuse cases. As Supervisor since 2007, she has worked closely with the elected Prosecutor to uphold victims' rights. In 2015, Peggy and her canine partner, Ken III, became Idaho's second facility dog team, later playing a key role in passing Idaho Code 19-3023 to allow facility dogs to accompany child witnesses in court. In 2017, Peggy secured grant funding to establish the LillyBrooke Family Justice Center (FJC). As Founder and Director, she oversees grant acquisition & management, strategic planning, policy development, and community engagement while also serving as MDT coordinator and child forensic interviewer. Peggy has been instrumental in implementing best practices and a team-based approach to child abuse investigations, fostering collaboration among law enforcement, health services, and the criminal justice system. Peggy obtained a bachelor's degree in criminal justice and her master's in public administration, both from Purdue University. Along with her leadership roles in the Bonner County Prosecutors Office and LillyBrooke Family Justice Center, she serves as the President of the Idaho Network of Child Advocacy Centers and as a Board member for Kaniksu Health Services and the Idaho Victim Witness Association. Peggy also supports states efforts to integrate facility dogs into victim services within the criminal justice system by providing training and technical assistance.

Assistant Director of LillyBrooke, Ali Fox joined the Bonner County Prosecutor's Office and LillyBrooke Family Justice Center in 2018 after earning her bachelor's degree in Sociology with an emphasis in Criminology from the University of Idaho. She began her career as a victim advocate and victim witness coordinator, providing support to victims of crimes. Motivated by a passion for helping children and families affected by abuse, Ali became a child forensic interviewer in 2020. Assisting the Director of LillyBrooke with administrative duties is one of her many hats that she wears while also assisting the prosecutors office in investigating domestic violence and child abuse cases. She currently is obtaining her master's degree in criminal justice.

**2. How will the applicant fully fund this project or program if you receive partial funding from CARTF grant? What other resources are available in the event of partial funding?**

If partial funding were granted from the CARTF grant, LillyBrooke would be able to supplement the remaining costs through other available resources. One potential source of funding is the annual operating budget allocated through the Bonner County Prosecutor's Office, which could assist in covering some expenses. However, without full funding from CARTF, our project would likely face a reduction in the number of MDT members able to attend the training. In the absence of this crucial support, we may be unable to send as many MDT members as possible, limiting our ability to enhance investigative practices and strengthen justice outcomes for child abuse victims in Bonner County.

## **Project Information**

**1. Please summarize the project and how it meets one or more of the CARTF funding priorities**

***CARTF Funding Priorities:***

Preference will be given to applicant projects and funding requests that meet one or more of the following strategic goals:

- The handling of child abuse and neglect cases, particularly cases of child sexual abuse and exploitation
- The handling of cases of suspected child abuse or neglect related fatalities; and
- The investigation and prosecution of cases of child abuse and neglect, particularly child sexual abuse and exploitation
- The handling of cases involving children with disabilities or serious health-related problems who are victims of abuse or neglect
- The formation, improvement, strengthening, and/or training of county multidisciplinary teams and members

**Bonner County MDT Dallas Crimes Against Children Conference 2025**

This project's goal is to send 5 Bonner County MDT members to the Crimes Against Children's Conference in Dallas, Texas. The DCACC will be held in August of 2025. The purpose of this is to strengthen the handling of child abuse cases within our region by attending training that specializes in crimes against children. This would enhance the ability to investigate and prosecute cases specifically in areas of abuse/neglect, sexual abuse, exploitation, and fatalities. The ability to train as a team promotes improvement of handling cases, enhances communication by providing common knowledge within the distinct expertise of each department, and creates a positive working environment where team members feel engaged and valued for their knowledge.

The state chapter of Idaho Network of Child Advocacy Centers (INCAC) is also talking about trying to get as many members to go together as a state chapter. This would also give Bonner County MDT members the ability to network with CAC's and other MDT members throughout the state to be able to collaborate and train together.



**2. Briefly describe who this project will serve. Who are the intended participants in your project (target population) and how does this project address the specific challenges or needs of this target population? Please discuss how you identified this need (ie, court filings, agency data, anecdotal observation or experience, etc...)**

This project will serve and benefit the community of Bonner County and other nearby counties. Children and families that are impacted by abuse or become crime victims are the focal point to receiving services from trained advocates, prosecutors, and other MDT members. The primary goal is to serve child abuse victims by enhancing the skills and knowledge of Multidisciplinary Team (MDT) members who work directly with them. The intended participants are MDT professionals in Bonner County, including law enforcement officers, child protective services workers, medical professionals, mental health providers, prosecutors, and forensic interviewers.

The project addresses the specific challenges faced by child abuse victims by equipping MDT members with specialized training on trauma-informed care, forensic interviewing, evidence collection, legal procedures, and coordinated response strategies. By strengthening the expertise of these professionals, the project ensures that child abuse cases are handled with greater sensitivity, efficiency, and effectiveness, ultimately improving outcomes for victims.

The need for this project is closely tied to strengthening investigations and increasing the likelihood of convictions in cases that go to trial. By equipping MDT members with advanced training in evidence collection, forensic interviewing, and legal procedures, the project ensures a more thorough investigative process, leading to stronger cases and better justice outcomes for child abuse victims. The need for this project was identified through the number of cases that are discussed within our MDT that show gaps in training, inconsistencies in investigative approaches, and the need for updated best practices. This initiative directly addresses these challenges by providing targeted, high-quality training to MDT members, enhancing their ability to protect and support child abuse victims.

**3. How will you measure the success of this project proposal? Using a SMART goal format, list 2-5 specific and measurable objectives.**

**Measurable objectives include an activity and timeline.** *SMART goals are a structured way to set and achieve objectives effectively. They are **Specific**, clearly defining what needs to be accomplished; **Measurable**, allowing progress to be tracked; **Achievable**, ensuring the goal is realistic; **Relevant**, aligning with broader priorities; and **Time-bound**, with a clear deadline for completion. This method helps improve focus, accountability, and success in goal setting. Visit <https://www.smartsheet.com/blog/essential-guide-writing-smart-goals> for more guidance.*

To measure the success of this project, the following SMART (Specific, Measurable, Achievable, Relevant, and Time-bound) goals will be used:

- Improve Investigative Skills – Within three to six months of training completion, at least 75% of the MDT members that attended the DCACC will demonstrate improved investigative techniques, as measured by supervisor observations, MDT collaboration efforts, and peer review evaluations.
- Enhance Case Outcomes – Within one year of training, there will be a 10% increase in successful prosecutions of child abuse cases, compared to the previous year's baseline, as measured by conviction rates and case disposition data.



- **Strengthen MDT Collaboration** – By the end of the project period, at least 90% of MDT members will report improved coordination and communication within the team, as assessed through participant surveys, feedback forms, peer review, and supervisor observations.
- **Increase Use of Best Practices** – Within six months of training, at least 75% of MDT members will consistently implement best practices in forensic interviewing, evidence collection, victim advocacy, and investigations as observed in case review and supervisor evaluations.

These objectives ensure that the training leads to tangible improvements in investigations, case outcomes, and overall MDT effectiveness.

**4. Please estimate how many people you will serve during the project period, specifying whether you will serve individual children or families. How does the number of people served relate to the project scope? Justify your decision based on the impact you think it will make.**

For the fiscal year 2023-2024 LBFJC served 590 clients, including both children and families. Of that number, we performed 88 forensic interviews. Since fiscal year 2023-2024, our numbers of services and clients have increased. Our MDT agenda carries an average of 30-50 cases that are new, in the investigation process, reopened if previously closed, charged, and pending trial or sentencing.

Each MDT member, including law enforcement, child protective services, prosecutors, and forensic interviewers will apply their improved skills to multiple cases, leading to stronger investigations, better evidence collection, and more successful prosecutions. The improved investigative techniques and trauma-informed practices will have a direct impact on the outcomes of these cases. By equipping MDT members with up-to-date best practices and enhanced collaboration strategies, the project ensures that more children receive justice, protection, and support, ultimately leading to long-term improvements in the child protection system. This approach maximizes impact by focusing on systemic improvements rather than serving a limited number of children directly. Strengthening MDT effectiveness leads to better case outcomes, increased convictions, and a higher level of care for child abuse victims in the community.

By the end of the project period, it is estimated that approximately 600 people, including both children and families, will be served during this project. This number reflects the growing demand for forensic interviews and comprehensive MDT services in response to increasing awareness of our MDT's role, improved investigative processes, and the expanding population of Bonner County and surrounding areas. This project scope is justified by the impact it will have, not only on the direct victims of child abuse but also on non-offending caregivers, support systems, and the professionals involved in these cases. By expanding knowledge, strengthening investigations, and increasing successful prosecutions, the project will create a safer, more supportive environment for vulnerable children and families in Bonner County.

**5. Include here any additional information you feel is pertinent to this application and would help our task force with making a decision.**

LillyBrooke Family Justice Center and the Bonner County Prosecutor's Office is committed to strengthening the Multidisciplinary Team (MDT) approach to ensure that child abuse victims receive the best possible investigative response, support, advocacy, and justice outcomes. This training opportunity is a critical investment in our MDT members, equipping them with best practices in forensic interviewing, trauma-informed care, evidence collection, and prosecution strategies.

With an increasing number of forensic interviews and a growing population, this training will enhance our ability to handle complex cases more effectively, improve interagency collaboration, and ensure that victims and their families receive the justice and support they deserve. Additionally, the knowledge gained will be shared with the entire MDT, fostering long-term sustainability and continuous improvements in our response to child abuse cases. Bonner County is lucky to not have a huge overturn within our MDT and this training will benefit many of our team members' long term.

Without this funding, we will be severely limited in our ability to send our MDT members to this beneficial training, directly impacting the quality of investigations and case outcomes. We greatly appreciate your consideration of this request, as this opportunity will significantly benefit not just our MDT professionals, but the children and families who rely on us for protection and justice in Bonner County and the surrounding area.

## Reporting Requirements

All grantees of the CARTF fund will be required to file two reports with CARTF- a mid-project use of funds update and a final project report.

### USE OF FUNDS UPDATE

The first report will be filed by **September 15** (Cycle One) or **March 15** (Cycle Two) of the funding cycle and will state that project funds have been received, and that the grantee has begun to spend the funds, describing progress thus far. If the grantee has not begun to spend funds, then the report will include a letter seeking an extension of this deadline.

### FINAL REPORT

The second and final project report will be filed by **January 31** (Cycle One) or **July 31** (Cycle Two) and will thoroughly describe the outcomes and results of the project, who it served, how the funds were used, and more. Report forms will be provided to each grantee via email.

***By accepting the CARTF funds, you and your organization understand and agree to adhere to the reporting requirements.***

**Budget: Please use the following budget form to show all expenses and income for the project.**

Expenditure Categories	Funds Requested From CARTF	Other Funds Available for this Project (Specify Cash or In-Kind).	Budget Justification/Narrative	Total
Personnel				
Supplies				
Equipment				
Training/Training Materials	\$5,000.00		5 MDT members registration costs \$895 per attendee.	\$4,475.00
Printing/Copying				
Travel		Bonner County Prosecutor/LBFJC training budget	Lodging, flights, transportation, etc.	≈\$4,500.00
Marketing / Communication				
Other (specify)		Foundation Grant / Donations for training	Per Diem	≈\$2,500.00
Other (specify)		INCAC	Training budget for INCAC members to help with travel or lodging costs (hotel and flights)	≈\$1,500.00
<b>TOTAL</b>				≈\$15,500

### Budget Narrative

Include any other additional information pertinent to your budget request.

The amount for the registration is an accurate amount. The total cost for flights, lodging, transportation, per diem, etc., is an estimated amount based on what the costs of flights and lodging would be if I booked today. Prices are subject to change and without including tax or extra fees. This project aims to be as cost-efficient as possible while ensuring that MDT members receive high-quality training to improve child abuse investigations and victim support. Several strategies have been implemented to maximize the impact of funding while minimizing expenses like leveraging statewide collaboration, utilizing existing funding sources, prioritizing essential attendees, maximizing training impact, and minimizing travel/lodging costs.

Hotel/lodging: Sunday – Thursday, 4 nights @ \$300 per night = \$1,200 per person x (5) = \$6,000

\*Virbo/Airbnb: Sunday – Thursday, 4 nights @400 per night = \$900 total

Conference registration: \$895 x (5) people = \$4,475

Flights: \$450 per person x (5) = \$2,250

Travel/Rental Car: \$80 per day = \$400

\*Would like to get an Airbnb as it can host all of us at a lower cost. The hotel cost is estimated based on whether every member got their own room. We would be looking at room sharing to cut down the cost if we went on the hotel route instead of an Airbnb.

### Funding Recognition

Describe how you will recognize the Governor's Task Force on Children at Risk (CARTF) if your project is funded.

LillyBrooke Family Justice Center expresses our heartfelt appreciation to the Governor's Task Force on Child at Risk for their generosity and commitment to the child victims in Bonner County. We would like to add our gratitude to our website. Since we have been selected in the previous years, we have had a sign acknowledging CARTF in our lobby showing our appreciation for the previous grant. We would update the sign in the lobby including this current grant year.

### W-9

- ✓ Complete and include a W-9 form. (Available on CARTF website under grants tab)

### Closing Date

- ✓ Send one copy of application electronically-in pdf format- to [idcartf@gmail.com](mailto:idcartf@gmail.com) by April 5 for Cycle One or September 23 for Cycle Two
- ✓ Save your file as: yourorganization\_CARTFgrant\_CYCLEandYEAR  
For example: helpingkids\_CARTFgrant\_CYCLE12021

*Technical assistance is available by emailing Mindy Peper at [idcartf@gmail.com](mailto:idcartf@gmail.com)*



**FOR CARTF USE ONLY:**

Date and Time Application Received:

Date Technical Review Complete:

Date Task Force Review Complete:

Award Decision:

Date Letter Submitted to Organization:

Date Use of Fund Report Received:

Date Final Project Report Received:



# BONNER COUNTY PROSECUTOR

127 South First Avenue • Sandpoint, ID 83864 • Phone: (208) 263-6714

## Memorandum

## Prosecutor Item #1

July 8, 2025

To: Board of County Commissioners

From: Louis Marshall  
Bonner County Prosecutor

Re: Unanticipated revenue for VAST - LillyBrooke Family Justice Center

LillyBrooke Family Justice Center has received a grant from Children at Risk Task Force (CARTF) in the amount of \$4,475.00. This money is to be used to cover costs of registration for the Dallas Crimes Against Children conference August 3-7, 2025, for key staff from LBFJC and the Bonner County Multidisciplinary team (MDT). Before VAST may utilize the funds, the Board of County Commissioners must accept the funds by opening the budget and allocating them appropriately.

*Bulison*



APPROVED



APPROVED

A suggested motion would be, **Ms. Chairman based on the information before us I move for the Board to approve Resolution #25 - 40 authorizing the receipt of unanticipated revenue in the total amount of \$4,475.00 for use by LBFJC in furtherance of its mission to support victims of violence in Bonner County by attending this conference.**

Recommendation Acceptance: ☒ yes ☐ no

*BS*  
Commissioner Asia Williams, Chairman

Date: 7/8/25

*Brian Domke*  
BRIAN DOMKE, VICE CHAIR